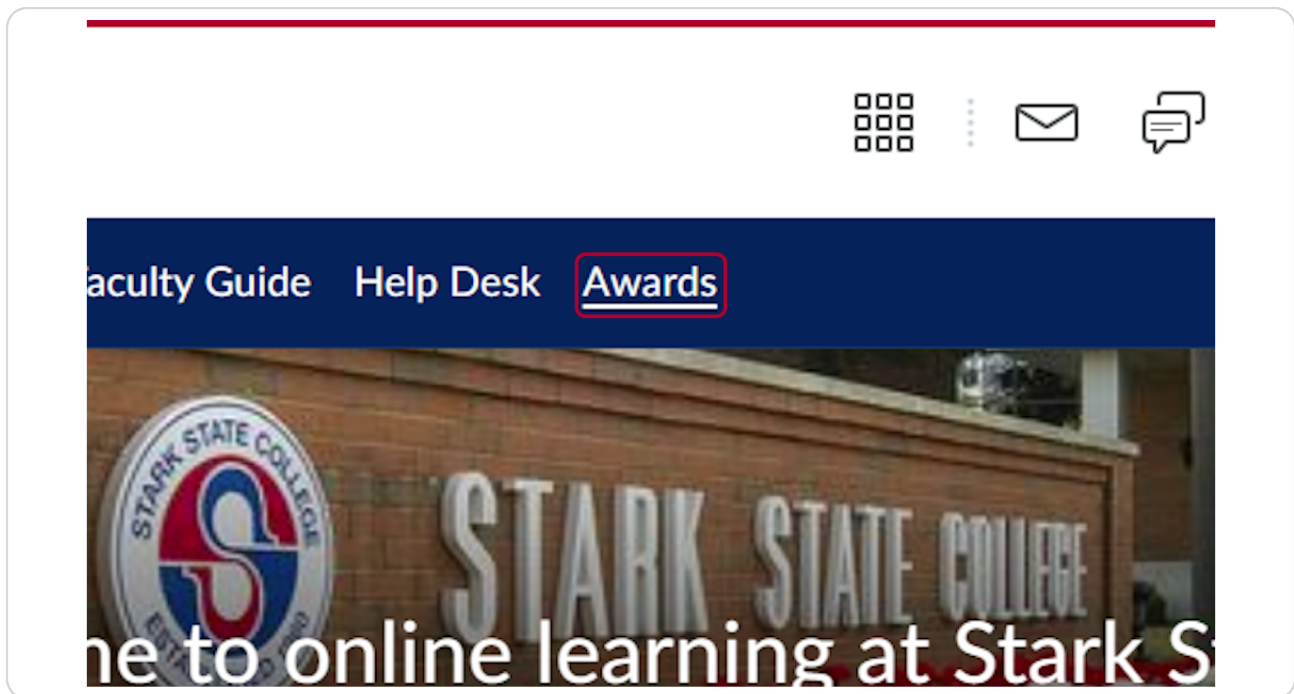


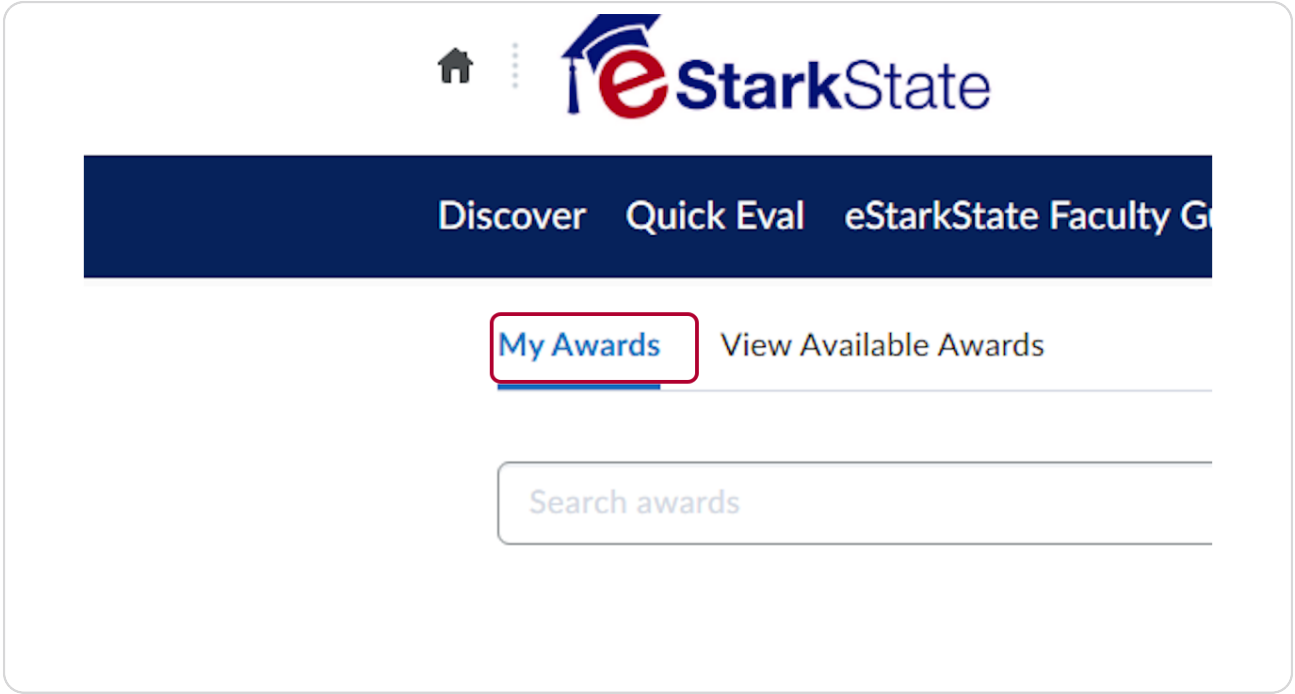
## STEP 1

Click on Awards link in the menu bar.



STEP 2

Click on My Awards




### STEP 3

**Click on the badge you want to share.**

There are two options. Click the Completion of the badge link shown below or click the share option.

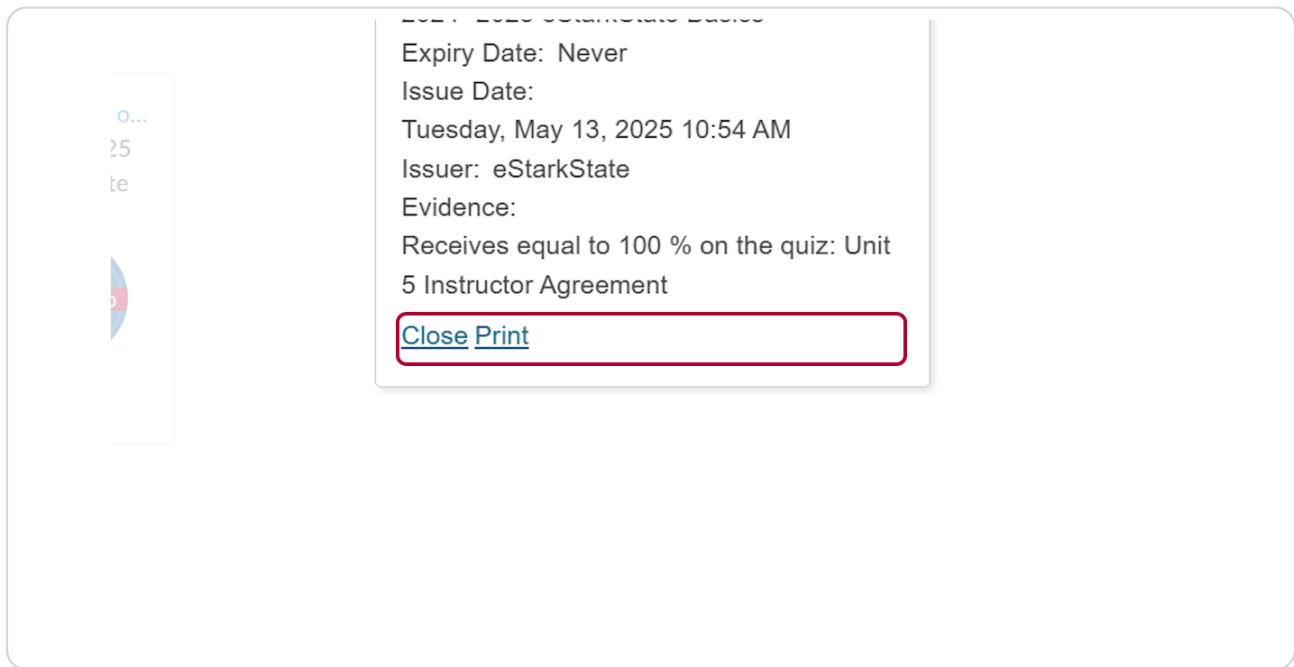
Search awards

## Badges

[Completion o...](#)  
2024 -2025  
eStarkState  
Basics  


#### STEP 4

Clicking the link allows you to print the award.



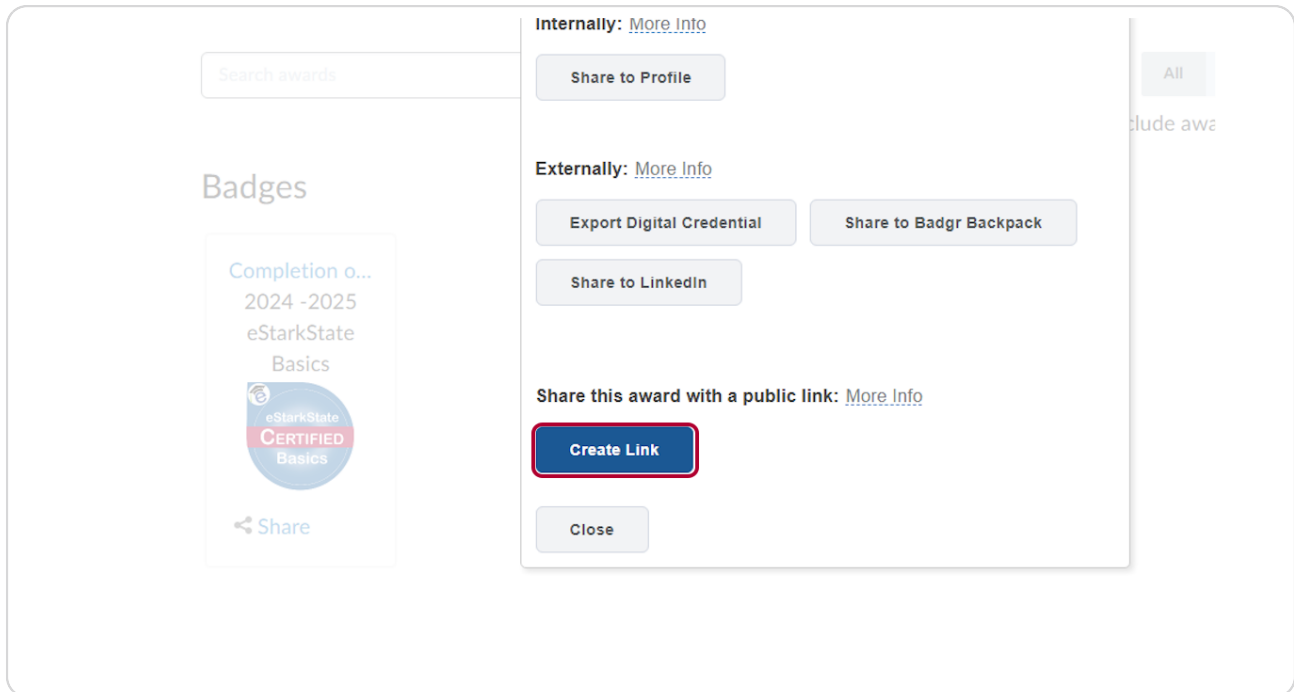
#### STEP 5

Click on Share link to send the certificate to someone.



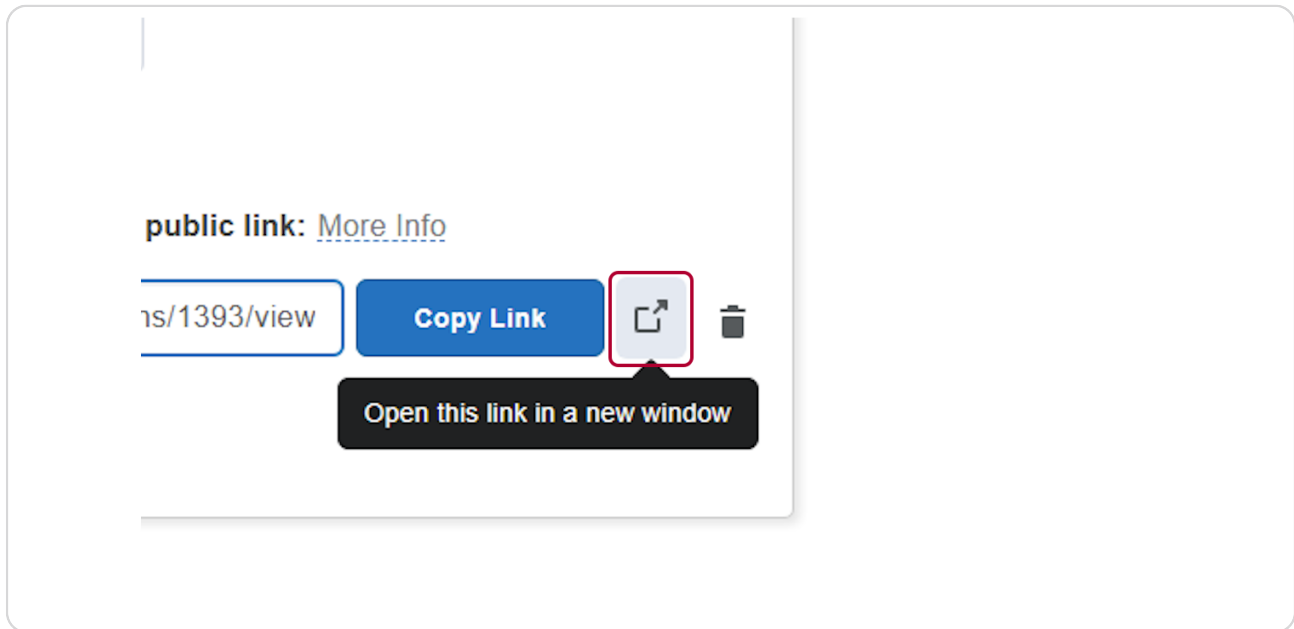
## STEP 6

You see that awards can be shared to LinkedIn and other digital badging solutions. For this example, we want to share the badge via a web link. Click on **Create Link** button.



## STEP 7

You can either click the Copy Link button, or click on Open this link in a new window



## STEP 8

The link can be sent to Department Chairs who are looking for proof of completion of required training classes.

