



Stark State College
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WEB 3 OFF-SITE TEST PROCTORING INFORMATION FORM

This form will be completed for each test administered by an external proctor.

Type of Test: _____ Web Test (Password _____)
_____ Paper Test

Student Name: _____ Student ID: _____

Instructor's Name _____

Instructor's Phone Number _____ E-Mail Address _____

Instructor's Fax Number _____

Course Name _____ Course Number _____ CRN Number _____

Test Name/ No. _____

Test Window Dates: Start _____ End _____

Time Limit for Test _____ Test Return Date _____

Student is allowed to use:

____ Graphing Calculator ____ Scientific Calculator ____ Textbook ____ Notes/Charts
____ Computer/Internet ____ Dictionary/Reference ____ Formula Sheet ____ USB drive
____ Scrap Paper ____ Other (please specify) ____ Further Instructions (please specify)

Special Instructions, Needs or Comments _____

NOTE: If no aids are specified by the instructor, none will be allowed.

Return Instructions for Paper Tests: _____ Faxed _____ Mailed _____ Both

ALL PROCTORS ARE SUBJECT TO APPROVAL BY THE INSTRUCTOR